

# RECORD OF ORDINANCES

Ordinance No. \_\_\_\_\_

Passed June 4, 20 07

**O-2007-6**

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***AN ORDINANCE AMENDING THE WAGE AND BENEFITS POLICY BY CREATING THE POSITION OF OFFICE ASSISTANT 2***

**WHEREAS**, the Village Council of Haskins, Ohio has previously adopted the Wages and Benefits Policy as per Ordinance O-2005-8 and it is now necessary to create the position of Office Assistant 2;

**NOW, THEREFORE, BE IT ORDAINED**, by the Council of the Village of Haskins, Wood County, Ohio, that:

**SECTION 1:** Ordinance Number O-2005-8 is hereby amended to include the addition of Section 20:17B to read as follows:

*20:17B OFFICE ASSISTANT 2*

*The Office Assistant 2 is appointed by the Village Administrator with the approval of the Mayor and shall serve at the direction of the Village Administrator. This position shall be classified as a Part-Time position.*

**SECTION 2:** The position of Office Assistant 2 shall be classified as a hourly (Part-Time) position with the rate of pay affixed in the Compensation Schedule at the Ohio Minimum Wage.

**SECTION 3:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were taken in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including **Section 121.22** of the **Ohio Revised Code**.

Vote on Emergency Measure: Yeas \_\_\_\_\_ Nays \_\_\_\_\_ Abstentions \_\_\_\_\_

Vote on Passage: Yeas 5 Nays \_\_\_\_\_ Abstentions \_\_\_\_\_

Michael A. Grogan  
President of Council

Attest  
Lisa O. Heft  
Clerk-Treasurer Lisa Heft

Kenneth W. Fallows  
Mayor Kenneth W. Fallows