



Haskins Village – Where to Live!

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On the Web at: <http://www.haskinsvillage.org>

Kenneth W. Fallows – Mayor ~ Lisa D. Heft – Clerk/Treasurer ~ Scott A. Frank – Village Administrator

APPLICATION FOR OCCUPANCY CERTIFICATE

Section 1101.3 of the Haskins Codified Ordinance states; *“It shall be unlawful to use/occupy or permit the use/occupancy of any building or premises, or both, without an Occupancy Certificate issued by the Zoning Inspector. The Occupancy Certificate shall not be transferable when a building or premises changes owners, operators and/or uses. Occupancy Certificates shall be issued only in conformity with the provisions of this Ordinance.”*

The purpose of this process is to ensure that a building or premise is suitable to occupy from a health and safety point of view and that such use or occupancy is in compliance with all applicable portions of both the Haskins Zoning Ordinance and the Haskins Codified Ordinance.

Upon the completion of this application, the Zoning Inspector will contact you to arrange for an inspection of the building/premise and for the completion of the Occupancy Certificate Checklist. There is a \$25.00 fee associated with this application.

Applicant's Name: _____ Phone: _____

Address of Building/Premise: _____

Type of Building/Premise:

- Residential (Owned by Applicant)
- Residential (Rental Property)
- Commercial Property
- Other _____

Proposed Use of the Building/Premises: _____

Intended Date of Use/Occupancy: _____

Number of Occupants Proposed: _____

APPLICANT CERTIFICATION

I, _____, owner or occupant of the building/premise situated at _____, hereby certify that the use and occupancy of said premises shall be healthful, safe and sanitary, and in compliance with the Codified Ordinances, Zoning Ordinances, and any other provision of the Village of Haskins, Ohio or Ohio Revised Code. I understand that failure to so use/occupy listed premises may result in prosecution in accordance with the Codified Ordinances of the Village of Haskins or the Ohio Revised Code. I also understand that the Village of Haskins, its employees, representatives and agents do not warrant, guarantee, or make any representations, of whatever nature, as to the quality or workmanship of the premises.

(Date)

(Signature of Applicant)

***** Office Use *****

Date Received: _____ Received By: _____
Fee Paid: _____ Assigned Application Number: _____

Certificate Status: _____