

# Haskins Village Council Journal of Proceedings

December 18<sup>th</sup> 2017

## COUNCIL MEETING

The Village Council of Haskins met in the Town Hall at 7:00PM.

A. Mayor Heft called the meeting to order with the Pledge of Allegiance being recited.

**B. Roll Call all here by roll call, council members present:**

**Mayor:** Bradley A. Heft

**Clerk / Treasurer:** Lisa D. Heft

**President Pro** Phil Tipton

**Temp:**

**Council Member:** Helen Bonnough, Sue Cano, Nancy Perry, Kenny Gwozdz,  
Julie Snyder

**Absent** Julie Snyder

**Solicitor:** Paul Skaff

**Village Administrator:** Colby Carroll

**Police:**

**Visitors:** Annette, Eric and Andrew Prehn, Pauhino Gonzalez

**C. Perry moved Tipton 2nd to approve agenda of the 12/18/17 meeting, all yes motion carried.**

**D. Reports, communications, appointments, and confirmations, from the mayor, directors, of departments, and other village officers:**

Mayor Heft reported that there is a Wood County Area Office on Aging Meeting on January 9<sup>th</sup> along with the TMACOG General Assembly Meeting on January 29<sup>th</sup>.

**E. Reading and disposal of the journal of proceedings: Perry moved Gwozdz 2nd to approve the journal of proceedings for December 4<sup>th</sup> 2017 meeting with the correction of the word “who” all yes motion carried.**

**F. Village Administrator/Police.** A copy of this report is on file.

Mr. Carroll reported on the Nixle Engage emergency notification, the cost for this will be \$2400.00 annually. The mayor and council are in favor of this service to the village residents. Bonnough moved Perry 2<sup>nd</sup> to approve the Nixle Engage notification system, all yes motion carried. Also reported was that the 2009 police cruiser is waiting on a push bar and then the repair for this vehicle will be complete.

**G. Public Presentations and Hearings:**

**H. Old business** (legislative business carried over from prior meetings).

**A.** Mayor Heft reported that he had scheduled a meeting to start planning the Sesquicentennial Celebration however cancelled this due to weather, Thursday December 21<sup>st</sup> at 6:30PM will be the next meeting.

**B.** Discussion on the Electric Department on call policy and compensations was discussed at a committee meeting held right before council. The village will hire two more linemen to make this policy more efficient as the committee compared other policies from other villages. The village lineman where in attendance and gave feedback on this and answered questions. **Tipton moved to approve this on call compensation schedule at the standard hourly rate at 10 hours per week with the village to review this in one year, Perry 2<sup>nd</sup> all yes motion carried.** The verbiage

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from one municipality numbered 24.1 implemented will be placed in the linemen's policy and added to the wage and benefit policy which is being revamped.

- C. Ordinance O-2017-4(amendment to Haskins Village Income Tax Ordinance), Tipton moved Cano 2<sup>nd</sup> for the 2<sup>nd</sup> reading with Tipton moving Perry 2<sup>nd</sup> to suspend the rules and pass this as an emergency.** Mr. Paul Skaff explained the changes to chapter 718 which is mostly the net profit tax provisions. This ordinance DOES not include the centralized collection as the village is opposed to this. **All yes on original motion and all yes on the procedural motion, Ordinance stands adopted.**

**I. New Business:**

- A. Ordinance O -2017-5 (amending the compensation schedule for Haskins Employees for fiscal year 2018) Perry moved Gwozdz 2<sup>nd</sup> for the 1<sup>st</sup> reading of this with Perry moving Tipton 2<sup>nd</sup> to suspend the rules and pass this as an emergency,** Mr. Carroll explained the new addendum the wage ordinance, this will include names and the rate of pay. This to allow for easier tracking of amount of pay to what employee as suggested by the recent audit. This addendum will be amended to include the on call stipend just approved and to have the correct amount added to Officer Jeff Munch for his longevity with the Village of Haskins. Mayor Heft does not like to see names and pay attached to ordinance he feels this should be part of the personnel file or conditional offer, though it is public record. Visitor Annette Prehn stated she like to see this transparency and to see that women are paid equally. **All yes on original motion and all yes on procedural motion, Ordinance O-2017-5 stands adopted.**

**J. Committee Reports:**

- A Finance and Audit:** This report was discussed earlier in meeting  
**B. Public Safety:** This report was discussed earlier in meeting

**C. Streets and Utilities:** No report

**Public Services:** no report

**E. Rules and Ordinance:** absent

**F. Facilities and Grounds:** Mr. Carroll reported that some of the officers contacted him concerning a bench to honor Mr. Bill Davisson, the placement of this will be further discussed. Three flag poled and the movement of the village sign is in the works as well.

- K. Treasurer's Report (Cash Summary by fund, Fund Status, Payment Accounts, and Mayor's Court receipts, Bank reconciliation presented the second meeting of the month.** The clerk gave update on the transferring of money from the General Fund back to the Mayors Court fund for fiscal year 2017. This was not the correct way to do this according to the recent

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audit and council will be seeing this correction as well for Fiscal year 15 and 16. Reported on end of year balances as well where given. **Tipton moved Gwozdz to approve this report, all yes motion carried.** The clerk stated she has had a request to use the village hall every week for approximately 90 minutes. Currently the village does not have a policy in place for the use of the village hall though nonprofit groups such as scouts, the Parents Assn. and Otsego Schools have been using this hall occasionally. The village will do more research on this.

**L. Miscellaneous business (discussion of matter of general interest, communications, petitions and claims.** Mr. Carroll reported the Mr. and Mrs. Long came into the village hall concerning the property they have for sale. The Long's wanted to know what they are allowed to put on their property zoned C-1. The Longs can reapply to have this property rezoned to residential though the infrastructure such as roads and things will need to be in place.

**M. Visitors input for the good of the village:**

**N. Upcoming Meeting and Important dates:**

**O. Adjournment: Perry moved Tipton 2nd to adjourn**

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**Lisa D. Heft Clerk Treasurer**

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**Bradley A. Heft Mayor**